

**ELK MEADOWS SPECIAL SERVICE DISTRICT
ADMINISTRATIVE CONTROL BOARD
FEBRUARY 28, 2020
COUNTY COMMISSION CONFERENCE ROOM**

APPROVED MINUTES

Members Present – Dee Draney; Chairman, Gaye Christiansen; Member, Paul Burgon; Member, Ron Torgerson; Member.

Electronic Participation – Phil Emmerson; Member, Shane Gadbow; Member.

Members Absent – Mike Dalton

Officers Present –Jeremy Carroll; District Manager, David White; District Treasurer, Leo Kanell; District Attorney and Heidi Eyre District Secretary

Electronic Participation – None

Officers Absent – None

Audience – Mark Direske, Lance Wood

9:00 a.m.

Call to Order – Dee Draney called the meeting to order at 9:00 a.m. stating that a quorum is present.

Review and Approve January 24, 2020 Minutes. The board reviewed the January 24, 2020, minutes for approval and corrections if necessary.

Motion – Gaye Chirstiansen made the motion to approve the regular minutes with changes including the Building Authority minutes. Paul Burgon seconded. All approved without objection.

The approved minutes will be posted to the Utah Public Notice Website at www.pmn.utah.gov

ISO Rating – David White stated that he requested the ISO rating to be on the agenda. David reported that one condo association’s insurance premium renewal increased about \$6,000 because of the current rating. David also stated that reducing this rating has the potential to save everyone a lot of money. Jeremy reported that he is working with George Humphrey on doing a training in our county. The training is tentatively set for the first of the summer in May or June. Jeremy stated that lowering our rating from a 10 to a 9 could potentially drop insurance rates almost in half. Currently Beaver is rated 4 or 5 and our rating is 10. Jeremy stated that this

rating is used to base insurance rates on. Jeremy reported that fire hydrants, trucks, personnel, and water flow are all an important part of this rating. Jeremy also reported that the fire department has made improvements with full time people, trucks, hydrants and water flow. Jeremy stated that he feels like it could be dropped to a 9 this year and the fire department can continue to work on getting it a little lower to possibly 7 or 8. Jeremy also stated that this would probably be the best we can do for now. Jeremy reported that he has a checklist of all of the requirements that he is using to try and bring the rating down. Jeremy stated that having Mike has freed him up to dedicate more time to the ISO rating. Leo asked what the ratings have been in the past. Jeremy responded that we were either not recognized or rated a 10. Leo asked if adding the fire station made a difference. Jeremy responded that it did but personnel and qualifications are having a negative impact. Jeremy stated that they need at least 4 full time people on the mountain with 15 minute response time and they have to be certified. Jeremy also stated that to get to an ISO 9 rating the primary focus is more on non-personnel things like how many people you have and how many trucks you have. David stated that he wants this to stay on the agenda until we get certified. Dee agreed.

Snow Plow Procedures Notification – Heidi asked Jeremy if he had a procedures list to go along with the release. Jeremy responded that he has been trying to find the procedure book. Leo stated that last meeting we discussed sending it out with the bills so everyone would know what the procedures are and what the priorities are. Leo presented the waiver to the board. Jeremy asked if the Condo associations will sign one or if each individual owner will sign. Dee stated that the president of the association will sign it. Mark Direske commented that the common areas such as parking lots are owned by the association not by individuals therefore the association would sign the agreement not the individuals. Leo stated that this was approved at the last meeting. David stated that he will send it in the billing in October.

9:24 a.m. - Shane Gadbow entered the meeting electronically

Water Rights Update – Leo reported that he will be filing an extension on Kent's Lake and Mammoth Canal water because they have been unable to resolve the issues. Leo stated that they have been working with the state. The state wants them to sign a segregation and Kent's Lake is not willing to sign. Leo also stated that Kent's Lake may be justified because the water they wanted to segregate had already been segregated and was owned by Mt. Holly's Homeowners Association. Kent's Lake will need to get the state to go through the record to verify that all of that water has been up on the mountain since the seventies. Leo reported that we won't need to segregate it out because we got it from Mt Holly. Leo also reported that there is a discrepancy on what they had renumbered for us when we did a change application in 2000 and since then we have acquired additional water rights. They need to go through the historical record to get the state to agree that we don't need to segregate anymore water out. This is important because they clearly made a ruling that none of this "B" water is allowed to be moved up on the mountain so we need to verify to them that it has been up there since the seventies. Leo will continue to work on this.

Overview of Current Operations: Jeremy Carroll

Water system – Jeremy reported that the water system is in good shape and the samples are clean. Dee asked if there were any issues during holidays. Jeremy responded that there were no issues. Jeremy reported that the Forest Service spring is pumping 5-8 gpm. Puffer Spring is pumping 45-47 gpm. Leo asked Shane if he can make arrangements to release 4 acre feet of water before April 1st. Shane responded that they had already released at least 15 acre feet. Leo responded that the local water commissioner needs to verify that this has happened. Leo stated that he will contact him and set this up.

Roads – Jeremy reported that the roads are a mixture of dirt, ice, snow and mud.

Equipment status – Jeremy reported that the loader is in good shape. Jeremy also reported that the tire chains are pretty worn out. He is trying to make them last the rest of year. Jeremy reported that the backhoe is in good shape. Jeremy also reported that there was a problem with the new engine in the plow truck. Jeremy stated that he was able to fix it without sending it out. The truck should be running by Sunday.

Fire Department status – Jeremy stated that he is working with George on a new training schedule that includes having the state come in and train both departments between mountain and beaver. This will help ISO rating. Rental cabins have been a lot of extra work this year. Jeremy also reported that Mike is doing a great job.

Resort update – Shane reported on the new project in Mt. Holly Village. Shane stated that there are two buildings that are premiere high tech and very modern to be used for lodging. Shane also reported that he will have a crusher on the mountain and can provide EMSSD with crushed rock that will be state grade road base.

Review and Approve Monthly bills and Accounts Payable – David presented the bills that have been paid since the last meeting and the accounts payable to the board for approval. David reported that the larger expenses are for the maintenance shop. David also reported those are paid for and then reimbursed to us through the funding for the project. Dee asked what the tentative start date is. Jeremy responded the construction phase is to begin June 1st. David stated that the notice to proceed has been signed and construction can begin any time after March 15. Paul asked for an update on Yardley Construction. Leo responded that he sent a letter to Will Bishop but has not received a response. Leo stated that he cannot do anything until Will Bishop calls him.

Motion – Paul Burgon made a motion to approve the financial reports, bills that have been paid since the last meeting, and the accounts payable, Phil Emmerson seconded. All approved without objection.

Motion – Ron Torgerson made the motion to adjourn
The next EMSSD meeting will be held on Friday, March 27, 2020 at 9:00 a.m. in the County Commission Chambers at 105 East Center Street, Beaver, UT.